## Byron Bay Public School P&C Committee Meeting

### 14 June 2012

**Apologies:** Darlene Booth, Nikki Kempnich, Michelle Hall, Steve Huntsman, Stuart Amos

**In attendance:** Geoff Spargo, Kathy Heathcote (Chair) Sandra Vickers (VP), Gavin Farrell, Peter Purcell, Tim Gotterson, Martine Gudgeon, Megan Rush, Jodie Wittig, Brooke Young, Kristy Collins, Moyra Burke Smith, Amanda Starfield, Tanja Greunlich, Caston Smith, Kate Sacks, Belinda Fleming (Minutes),

**Meeting opened:** 6:30 pm

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Discussion</th>
<th>Action/Decision/Responsibility</th>
</tr>
</thead>
</table>
| 1. Minutes from last meeting | | Moved: Megan Rush  
Seconded: Caston Smith |
| 2. Correspondence out | Sympathy card to the Spargo family on the passing of Sue’s father. | |
| Correspondence in | Thank you letter from Bryony received, thanking us for our gift and flowers at farewell assembly.  
Various fundraising offer brochures | Belinda to write a letter of thanks from P&C to Bryony for her work |
| 3. Business arising from Minutes | **LSLD ('Local Schools Local Decisions')** - Meeting addressed by staff and Kristy Collins, BBPS parent of Alfie who currently receives support from specialist teacher in his class. Informative discussion detailing concerns about LSLD policy, ie, affect to BBPS students for negative impact on: teacher positions; class sizes; permanency of teachers aides, and funding support for specialist trained aide for special needs students.  
**Head Lice** – Research outlined by Megan. Double blind studies indicate pyrethrum based product and citronella product may reduce nits. Students not sharing hats, enforced hair up policy showed no significant changes to nit numbers. Nit nurse’ at school not a good solution as same students being sent home = significant absence from | Kristy and Megan to draft a letter to be sent to Minister(see General Business) |
### School Preparation of Minutes

- **Preparation of Minutes** – to be distributed within 10 days of meeting to facilitate action. New agenda to be prepared promptly.
- **P&C Trivia and Curry Night Fundraiser** - Michelle’s proposal discussed, and decision to be made within a week if adequate level of interest shown by parent helpers for event to be considered runnable.

### 4. Standing Items

| a) Treasurer’s Report | Presented by Gavin | Moved: Megan Rush  
Seconded: Caston Smith |
|-----------------------|--------------------|------------------------|

| b) Canteen Report | Darlene’s report presented by Jodie  
- Online orders increasing, however Vodaphone connection unreliable and time wasted for ongoing difficulty. Darlene to trial personal Telstra Wireless USB  
- All volunteers have been contacted re: preferred work days.  
- Due to returns to paid work, new babies, etc, 8 volunteers are no longer on our list, and now no emergency back-up volunteers on list.  
Kathy informed the meeting that the Canteen Supervisor interviews are in the final stages - 18 applicants, 4 short-listed. | Moved: Belinda Fleming  
Seconded: Martine Gudgeon  
Investigate, rectify and report back – Gav?/Darlene |

| c) Uniform Shop Report | Moyra presented her report:  
- **New shop area works well** – having 2 change rooms reduces wait time; shelves good for accessing all stock. **Blazers have arrived**, waiting for use by student leaders. **Sales are strong April $3517, May $3927.**  
**Sock supplier sought** as there are many enquiries for socks.  
- **Printer not operational,** so last 3 weeks’ stock out figures not accessible.  
- **Hats** – need to reorder. Current supplier almost 20% price increase (2011 - $8.19, 2012 - $9.65) – to sell for around $12 with min 600 order. LW Reid is $8.75 (embroidery), $7.08 screen print logo. Not vast quantity order. Decision to be made. | Moved: Gavin Farrell  
Seconded: Martine Gudgeon  
Printer problem - repair – Stuart to assess  
Feedback requested |
### d) Fundraising Report

No report. 
Handover of knowledge – Before moving interstate, Michelle Visser, put Carnivale information in strong room. Tanya’s fundraising gear to be stored also.

Fundraising sub-committee formed: Kathy Heathcote, Amanda Starfield, Tanja Gruelich, Michelle Hall and Martine Gudgeon Carolyn Harrington – to be contacted again.

### e) Principal’s Report/Arts Committee Report

- Geoff advised target of 1:5 computers to students has been attained.
- SRC held Mufti Day for the Asthma Foundation, and their Odd Sock Fun Run - raised $15,000. Special thanks to Heather West, Michelle Spry, Martine Gudgeon and Amanda Starfield for their efforts.
- Geoff thanked those involved in the tax deductible donations drive: Stuart for brochure preparation, and Gavin, Kathy, Tim and Megan for their preparation of the mail out.
- Arts Committee to cater for Term 2 Arts Extravaganza to raise funds to support the instrumental program.
- Hall audio-visual facilities to be upgraded – data projector, screen and a new sound system.
- Geoff raised the idea from SRC of a logo competition among students for logos for each sporting house. Logos to be used on house coloured shirts on carnival days.
- Queries (see actions)

**Police visit to the school**, and police response to recent ‘incident’ in which 2 students were approached by strangers in a car. “NO. Go. Tell” explained by Geoff.

**Zone cross country shirts** – possibility of supply of singlets for team members to wear on the day.

**Current Aides** to stay in 2013

**Maximum students per class policy**

Moved: Tanja Gruelich.  
Seconded: Gavin Farrell

Logo competition was unanimously supported.

Geoff to look into this.

Geoff advised 2013 staffing not known at this stage.  
Geoff advised there is no policy.

### f) President’s Report

Kathy presented her report.

- Thanks to Peter Purcell, Steve Huntsman and James Cloak for their efforts on the Middleton Street working bee on Saturday, 26 May.
<table>
<thead>
<tr>
<th>g) Grants Subcommittee Report</th>
<th>Nothing to report</th>
</tr>
</thead>
<tbody>
<tr>
<td>h) Finance Subcommittee Report</td>
<td>No report</td>
</tr>
</tbody>
</table>
| 5. General Business            | • LSLD – letter to be sent from P&C supporting teachers (see General Business)  
• Roadway ?  
• Woolworths Docket Collection – carried over  
• Connection with School – Class Parent – carried over |